



City of WOODSTOCK

Department of Community & Economic Development
121 W. Calhoun Street
Woodstock, Illinois 60098

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FAÇADE IMPROVEMENT PROGRAM APPLICATION

Address for which funding is requested _____

Name of Applicant _____

Mailing Address of applicant: _____

Daytime phone number: _____ Email: _____

Applicant is ☐ Property Owner ☐ Tenant

If the applicant is the tenant:

Name of property owner _____

Mailing address of property owner _____

Name of applicant's business _____

Is the building included in the boundaries of the Woodstock Square National Register Historic District? _____

Type of structure:

- ☐ Commercial
- ☐ Commercial/residential (ie. commercial on ground floor, residential above)
- ☐ Single Family residential ☐ owner occupied ☐ renter occupied
- ☐ Multiple family Number of Units _____

Proposed improvements for which funding is requested (check all that apply):

- ☐ Architect or engineering services
- ☐ Window/door replacement

- ☐ Windows/doors restoration
- ☐ Interior storm window installation
- ☐ Painting, in conjunction with other façade improvements
- ☐ Repair or replacement of deteriorated or missing architectural details
- ☐ Restoration of original openings
- ☐ Storefront rehabilitation or renovation
- ☐ Masonry restoration or repair
- ☐ Removal and replacement inappropriate features
- ☐ Replacement of inappropriate awnings
- ☐ Accessibility improvements (exterior)
- ☐ Rear or side façade improvements (facing public spaces)
- ☐ Other

Total estimated project cost of façade improvements \$ _____

Façade improvement funds requested \$ _____

Attach a detailed description of the work described above including photographs, drawings showing proposed improvements, colors, materials.

Attach a minimum of two estimates for the proposed work.

STATEMENT OF UNDERSTANDING

1. I agree to comply with the guidelines and procedures of the Woodstock Façade Improvement Program.
2. I understand that I must submit detailed cost documentation, copies of bids, contracts, invoices, and receipts upon completion of the approved improvements.
3. I understand that Façade Improvement funds are subject to audit and taxation and that the City is required to report the amount and recipient of said grants to the I.R.S.

4. I understand that work done before a Façade Improvement Agreement is approved by the authorized City representative(s), project costs are not eligible for reimbursement through this program.

Signature of Applicant: _____

AUTHORIZATION OF OWNER

If the applicant is other than the owner, the owner must complete the following certificate:

I certify that I am the owner of property at _____, and that I authorize the applicant to apply for a reimbursement grant under the Woodstock Façade Improvement Program and undertake the approved improvements.

Signature of Owner: _____